



Unlicensed Professional

Qualifications:

- One year experience in the Healthcare field preferably in Home Care.
- Must possess strong communication skills.
- Must be organized and detail oriented.
- Must be proficient in reading, writing, and speaking English
- TB Clearance

Responsibilities:

- * Performs environmental safety factors listed on the Patient Home Health Care Plan.
- * Implements patient/caregiver teaching during the initial set-up and at any additional follow-up calls.
- * Must be knowledgeable in the following areas:
 - Equipment usage and maintenance
 - Infection Control (Use of Universal Precautions)
 - Patient Rights and Responsibilities
 - Company's services and availability
 - Patient Care Plan and Follow-up
 - Advance Directive Policies and Procedures
 - All Patient oriented paperwork
 - Patient transfers (if required)
 - May not lift over 50 pounds
 - Annual Inter-rater Reliability Supervisor Evaluation
- * Must take progress notes every day and document on back of timesheet what was done for the day.
- * Any change in condition must be notated under the progress notes, but also must tell the Nurse Supervisor about the changes in the client's condition.
- * Must read Care Plan to be able to initial the correct boxes for services worked for each client. If you do not understand anything on the Care Plan please communicate with the Supervising Nurse.
- * Performs other duties as assigned

Pledge of Confidentiality

Information regarding a patient of this company shall not be released to any source outside of this company without the signed permission of the patient. Furthermore, information will only be released internally on a need-to-know basis. All employees will not discuss patient cases outside the office or with anyone not employed by this company unless they are directly involved with the patient's case. I have read and understand this job description. I also understand that this job description, in part, governs my employment. I, further, understand that employment is At-Will, dictated by company and consumer choice.

Employee Printed Name

Employee Signature

Date